



YUSEN LOGISTICS BENELUX IS LOOKING FOR:

HR Officer

STANDPLAATS: MOERDIJK

Yusen Logistics is working to become the world's preferred supply chain logistics company. Our complete offer is designed to forge better connections between businesses, customers and communities – through innovative supply chain management, freight forwarding, warehousing and distribution services. As a company we're dedicated to a culture of continuous improvement, ensuring everyone who works with us is committed, connected and creative in making us the world's preferred choice.

Yusen Logistics Benelux has branches in The Netherlands, Belgium, Luxembourg and Sweden. We have about 700 colleagues working on these locations.

What's the job about:

The HR Officer works closely with the HR Business Partner to ensure an optimal work environment in which people can perform and develop. The HR officer provides HR advice and support to the assigned Branch(es) and supports the HR Business Partner in HR Projects.

Tasks:

- Advices and supports Managers about HR processes and procedures.
- Optimize and standardise HR processes and procedures
- Participates in HR projects and leads small HR projects
- Supports HR Business Partner with sickness management, Case Management and frequent sickness reduction
- Support Manager with corrective active plans
- Head of BHV and responsible for the certification process
- Key User for TimeWize, responsible for users support and training
- Key User for D365 and responsible for a smooth purchase order process
- Back-up for HR employee and responsible for the full HR administration process and correspondence;
- Participating in the recruitment process and follow up;
- Introducing new employees to Corporate Compliance;
- Managing Personnel files (paper and digital).

Who are we looking for:

A great colleague who possesses following qualities:

- Relevant HBO degree or MBO with extensive work experience in same environment
- Experience in international environment (preferred production of logistics)
- Teamplayer;
- Strong interest in People and the Business;
- Advisory skills;
- Service-orientated;
- Pro-active attitude;
- Flexible;
- Accurate;
- Excellent verbal and written proficiency Dutch and English.

Why Yusen Logistics:

We have a lot to offer to the right candidate:

- An informal and international working environment;
- Excellent primary and secondary conditions, with respect for work-life balance;
- The opportunity to grow.

Could you be our ideal candidate?

We're looking forward to receive your CV and motivation letter:

jobs@bnl.yusen-logistics.com Attn. Anouck Van Steenbergen – HR Business Partner Recruitment.